

Law Enforcement Certification of Non-Secure Classification

To ensure proper classification of law enforcement facilities for the purpose of compliance monitoring under the Juvenile Justice and Delinquency Prevention Act of 2002, as amended, the Department of Criminal Justice Services (DCJS) requests your agency complete this form. It will then be included in the Virginia Monitoring Universe as documentation for the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP).

If your agency operates more than one facility, please complete a separate form for each facility.

Law Enforcement Agency _____

Contact Person and Title _____ Contact Phone _____

Contact Fax _____ Contact E-Mail Address _____

Agency Address _____

Facility Name _____

Facility Address (if different from Agency Address) _____

City / County _____

Please mark **all** items below as True (T), False (F) or Not Applicable (NA) to determine classification of the facility listed above.

_____ Within our facility at the above address there are no holding cells.

_____ Within our facility there are holding cells, but they are not used to detain juveniles or adults for any reason (perhaps they are being used for storage or are empty).

_____ Our agency has either issued a memo that the cells will not be used or has policies and procedures that contains this directive.

_____ Within our facility there is an interview room/s which we use for victim interviews and/or suspect interrogations.

_____ The interview room/s has no locks on the door and is not used as secure holding for any person our agency takes into custody.

_____ The interview room/s has a lock on the door but no officer can lock it (for example, they don't have keys).

_____ The interview room/s has a lock on the door but the lock is only operational from the inside, therefore, the suspect or victim can lock themselves in but officers cannot lock the room from the outside.

_____ Within our facility there are no cuffing rings, cuffing benches or other stationary objects that officers use to cuff people to prevent them from leaving the room or building.

_____ Within our facility there are cuffing rings, cuffing benches, or other stationary objects that officers use to prevent subjects from leaving the facility.

_____ Included in our agency's written policies and procedures are directives that suspects will not be cuffed to a stationary object within the facility

CERTIFICATION: This form must be signed by the Chief of Police or Sheriff. In signing the form, the Chief or Sheriff is certifying the accuracy of the information provided. If any of the above information changes, please contact the DCJS Juvenile Justice Compliance Monitor to review the facilities classification status.

Chief or Sheriff's Name (Type or Print)

Signature of Chief or Sheriff

Date

CLASSIFICATION (DCJ S Use Only): Based on the certified information provided, the facility named above is currently classified as

_____ Non-secure

_____ Secure.

DCJS Compliance Monitor's Name

Signature of DCJS Compliance Monitor

Date